

**Minutes**  
**Mesilla Valley Shotgun Sports, Inc.**  
**Annual Meeting**  
**February 1, 2018**

Attendees:

- John Moen
- Mark Parmeter
- Karen Parmeter
- Joe Fries
- Ray Bundy
- Ron Miller
- Preston Benfield
- Scott Garderhire
- Fritz Lawrence
- Phil Pruett
- Rayburn May
- Karen Smith
- Jerry Teufel
- Jim Chaput
- Rick Richardson

The meeting was held at the classroom building at Butterfield Shooting Range and began at approximately 6:30 p.m. John Moen chaired the meeting.

John began the meeting by requesting the certification of the results of the ballots to elect two directors, for the expiring terms of John Moen and Scott Gardenhire.

Joe Fries, Secretary/Treasurer, made the following statement: "I certify that 23 votes were received from members in good standing and were as follows: John Moen 23; Ron Miller 13; and Phil Pruett 10. Therefore, John Moen and Ron Miller are elected to three year terms as

directors on the Board of Directors of Mesilla Valley Shotgun Sports, Inc. Their terms will expire at the Annual Meeting in 2021.”

John then read the *Annual Report for Fiscal Year ending December 31, 2017, Business and Financial Health of Mesilla Valley Shotgun Sports, Inc.* There were no exceptions to the report made. It is therefore accepted as is.

The Secretary accepted the action to email the minutes of the annual meeting, that will include the annual report, to all members.

Joe Fries then gave the treasurer’s report stating that \$73,336.09 was the current balance of the organization’s cash asset.

John then summarized the plans for 2018 as follows:

- Will work with the City of Las Cruces to prepare a grant application to New Mexico Department of Game and Fish to construct skeet field 5 that will include another storage building. The U.S. Fish and Wildlife is supportive of the project with their Pittman-Robertson funds.
- The Southern NM Youth Clay Target Challenge is scheduled for March 3 and volunteers are needed.
- Discussed the need to coordinate the crane support for the roof placement on skeet field 4. Plans are to put it in place on February 24.
- Went through the calendar for 2018 discussing the near term events.

John then conducted a general discussion as follows:

- Targets are scheduled to be delivered on February 10 at noon.
- Thanked Scott Gardenhire for his service on the Board of Directors and pointed out how instrumental Scott was in getting the range developed.
- He thanked Phil Pruett for his efforts at the range.

The meeting was adjourned at approximately 7:05 p.m.

**Annual Report  
for  
Fiscal Year ending December 31, 2017  
Business and Financial Health  
of  
Mesilla Valley Shotgun Sports, Inc.**

Mesilla Valley Shotgun Sports, Inc. was formed in August 2009, to oversee the development, operation, and maintenance of skeet, trap, and sporting clays ranges at the Butterfield Shooting Range. Membership is open to any citizen of the community who can legally possess a firearm. Receipts are derived from membership dues, donations, grants, fund-raisers, and proceeds from the sale of targets. Disbursements are made for the purchase of targets, purchase and maintenance of target throwing equipment, improvements to the range grounds and buildings, and miscellaneous operating expenses. None of the organization's income will result in a benefit or advantage to private individuals.

Mesilla Valley Shotgun Sports, Inc. operates the shotgun range under a Memorandum of Understanding between the City of Las Cruces, Mesilla Valley Shotgun Sports (MVSS), and Picacho Gun Club. Under this agreement, MVSS is responsible for overseeing the development and operation of the shotgun range and maintaining the target throwing equipment.

The facility was opened to the public June 25, 2011 and was officially opened on October 8, 2011. The normal hours of operation are from 9 a.m. to 12 p.m. on Wednesday, Saturday, and Sunday. The mission of MVSS, as stated in their by-laws and articles of incorporation, is the following:

- a. To oversee the development, operations, and maintenance of the skeet, trap, and sporting clays ranges at the City of Las Cruces, Butterfield Shooting Range.
- b. To provide the opportunity for a wide cross section of people to engage in shotgun sports both competitively and recreationally.
- c. To provide area youth the opportunity to learn shotgun proficiency and gun safety.

The shotgun range is handicap accessible and contains two independent skeet fields, four independent trap fields, and one combination skeet and trap field. It also has a sporting clays range and a 5-Stand range which are normally set up on a once-a-month basis.

The shotgun range has been developed using a combination of funding sources including capital outlay funds from the State, private funding for infrastructure and equipment, and

equipment provided by the New Mexico Department of Game and Fish. Also, many hours of volunteer labor were used in the development of the infrastructure. The City of Las Cruces has also made significant contributions to the development of the shotgun range by providing materials and labor from the Parks, Streets, and Electrical Departments to make the range what it is today.

As a measure of public shooting opportunities, the number of targets thrown has been as follows:

- 2011 – 106,375
- 2012 – 299,275
- 2013 – 285,775
- 2014 – 278,025
- 2015 – 292,400
- 2016 – 304,800
- 2017 - 306,405
- Total – 1,873,055

The range has supported a number of youth programs. Since our inception, we have been working closely with the county 4-H program, hosting the Dona Ana County 4-H shotgun competition each year where about 30 4-H shooters compete for a position on the county 4-H state team. Before and after the county competition, expert shooting instructions are given to 4-H shooters who so desire.

In addition to the 4-H youth program, we have supported the High School Rodeo Association shotgun competition each of the last six years with between 15 and 20 kids participating in this competition each year. We also support on an annual basis the 4-H/FFA Expo shotgun competition. This year was the first year that we provided support for 60 kids competing in a Statewide High School Trap Competition. We have helped kids prepare for competitive events such as the National Rifle Association (NRA) Youth Hunter Education Challenge (YHEC) at the state and international level. On the other end of the age spectrum, we host the Senior Olympics shotgun competition on an annual basis.

I believe our most successful youth program has been the Annual Southern New Mexico Youth Clay Target Challenge that we sponsor jointly with NMDGF, City of Las Cruces, Sportsmen for Fish and Wildlife New Mexico and Turner Ranch Properties, White Flyer Targets, New Mexico Quail, and Salopek Farms. This past year's event was held on March 11, 2017, where 89 kids each shot 50 trap and 50 skeet targets competitively in three different age groups. This was

completely free for the kids and included targets, ammunition, lunch, and numerous medals, trophies, and plaques as awards. This brings the total of kids served in this event over the five years it has been held to 463.

This past year was our sixth full year of being operational. The major improvements that were completed for the range this past year included adding a 40 foot Conex container to the sporting clays range. We also converted three Winchester Western 120 volt traps to 12 volts for use on the sporting clays range.

In 2017, two registered skeet shoots were held along with one registered trap shoot. A total of two fundraising trap shoots were also hosted that supported Dona Ana County 4-H Foundation and Las Cruces Host Lion's Club. A fundraising sporting clays shoot was also hosted that supported the Yucca Council of the Boy Scouts of America. Three handicapped skeet leagues and a night trap league were also managed this past year. This year also saw the beginning of the monthly club handicapped skeet shoot held on the last Sunday of each month and culminating in the club championship skeet shoot in October.

For the year, between sporting clays, 5-stand, skeet, and trap, a total of 306,405 targets were thrown. At the end of the year, there were 120 club members which is a little less than the previous year.

A grant application for Pittman-Robertson funds to support the addition of the fourth Skeet field was submitted to the New Mexico Department of Game and Fish following their grant application guidelines in January 2015. While the NMDGF approved the project, the U.S. Fish and Wildlife demanded a new Environmental Assessment. We worked with the local BLM office to get that accomplished. After the BLM completed their work, the U.S. Fish and Wildlife determined that we were not eligible because of a land ownership issue and a grant application would have to come from the City of Las Cruces. The City's estimate of when they could prepare a grant application was in the Summer of 2018. At this point, the Board of Directors decided to develop the fourth skeet field with our own funds and help the City prepare a grant application for the fifth and final skeet field defined in our master plan. Work was started and the rockface blocks were purchased for the fourth field. An attempt is being made to complete the construction in time for the youth shoot on March 3, 2018.

**Other accomplishments in 2017 included many volunteer hours in the following areas:**

- Raking rocks and leveling the fields
- Maintaining target throwing machines that included working through numerous problems with the Pat-Traps. The problems were mostly associated with micro switches.
- Instructing youth shooters

- Operating the range
- Offloading target pallets
- Loading target carrousel
- Sweeping and vacuuming the skeet and trap houses
- Disposing of hulls
- Recycling cardboard from target boxes
- Set up of monthly Sporting Clays shoots
- Set up of monthly 5-Stand shoots
- Running trap and skeet shoots
- Managing skeet and trap leagues
- Watering the grounds
- Mowing and edging the grounds
- Killing and pulling weeds
- Adding grass to trap fields 3 and 4
- Performing the administrative duties of the organization
- Many other miscellaneous items

**From an organizational point of view, the following summarizes the activities and accomplishments:**

- The annual meeting of the Mesilla Valley Shotgun Sports, Inc. was held on February 2, 2017
  - The Directors elected to a 3 year term were
    - Joe Fries
    - Mark Parmeter
- The Officers elected by the Board were as follows
  - John Moen - President
  - Pat Mathis - Vice President

- Joe Fries - Secretary/Treasurer
- Submitted Form 990-EZ informational tax return to the IRS
- Submitted annual report to NM Secretary of State
- Filed CRS-1 reports as required each month and paid Gross Receipt Taxes of \$3,329.95
- Renewed club memberships in NSSA and NSCA
- Renewed club liability insurance with Sportsman's Insurance Agency, Inc. with City of Las Cruces and NM Department of Game and Fish as an additional insured
- Submitted quarterly Range Operational Reports to the City
- Submitted annual report to City for submittal to New Mexico Department of Game and Fish that is required for use of the Pat Trap and Beomat set of traps

**The following items were passed by the Board in 2017:**

- The officers elected, who also serve as directors on the Board of Directors of Mesilla Valley Shotgun Sports, Inc. were as follows:
  - John Moen, President
  - Pat Mathis, Vice President
  - Joe Fries, Secretary/Treasurer
- Keep hours of operation from 9:00 a.m. until Noon year-round
- Construct a monument, with an aluminum plaque listing the names of the charter and lifetime members, in front of the electrical breaker box on skeet field 1 for an estimated cost of \$1500.00
- Conversion of three Winchester Western trap to 12 volts for \$2000.00
- Approved revised safety procedure for servicing downrange traps
- Approved supporting the Boy Scouts sporting clays fundraiser
- Purchase 40 foot Conex Containers for sporting clays range
- Conduct night shoots on the second Friday of each month during the summer
- Fund the construction of skeet field 4 in the amount of \$25,000.

**Depreciable Property added to assets in 2017 was as follows**

• 40 ft Conex Container	3,240.00
<b>• Total</b>	<b>3,240.00</b>

**Financial activities and financial position from January 1 to December 31, 2017**

• <b>Revenue -</b>	<b>\$66,872</b>
○ Dues -	4,395.00
○ Cash Donations -	9,593.00
○ Gross amounts derived from activities	52,884.00
• <b>Expenses -</b>	<b>\$49,431</b>
▪ Operations	13,137.00
▪ Equipment (Depreciable Property)	3,240.00
▪ Target Inventory	25,405.00
▪ Infrastructure Development	4,572.00
▪ Donations	3,077.00
• <b>Excess of Revenue over Expenses -</b>	<b>\$17,441</b>
• <b>Assets -</b>	<b>\$21,578</b>
○ Cash -	17,441.00
○ Inventory -	897.00
○ Depreciable Property -	3,240.00
• <b>Liabilities -</b>	<b>0</b>
• <b>Net Assets -</b>	<b>\$21,578</b>

**Financial activities and financial position from inception to end of 2017**

<b>Revenue</b>	<b>\$522,110</b>
<b>Expenses</b>	<b>\$444,591</b>
<b>Excess Revenue over Expenses</b>	<b>\$77,519</b>
<b>Assets</b>	<b>\$170,965</b>
• <b>Cash</b>	<b>\$77,519</b>

- **Inventories** **\$6,395**
- **Depreciable Property** **\$87,051**

**Liabilities** **0**

**Net Assets** **\$170,965**

In conclusion, I continue to believe that we should all be proud of what we have accomplished for our community. I want to once again thank all the volunteers at MVSS that make it possible to have such a great facility for our members and our local community. Without these dedicated individuals it would not be possible to sustain the operations of the skeet, trap, and sporting clays ranges. I also want to acknowledge the passing of Owen Lockwood whose engineering expertise and unselfish dedication to the development of the shotgun range played a large role in making it what it is today. Owen left us way to soon and he will be truly missed.

## 2018 Calendar

January 6-7 5-Stand  
January 28 Club Skeet Shoot  
February 3-4 5-Stand  
February 17 Sporting Clays Monthly Shoot  
\*February 23-25 4-H Instructor Training (2 trap fields)  
February 25 Club Skeet Shoot  
\*March 3 Southern NM Youth Clay Target Challenge  
March 4 5-Stand  
March 10 Ladies Trap about 12 ladies with help needed  
March 31-April 1 5-Stand  
March 17 Sporting Clays Monthly Shoot  
March 31 Club Skeet Shoot  
\*April 7 High School Trap (60 kids, 50 singles; 50 handicap)  
\*April 8 4-H DAC 4-H County Competition  
April 14 Senior Olympics Trap  
April 21 Sporting Clays Monthly Shoot  
\*April 28 Sunrise Lions Club Trap Shoot  
April 29 Club Skeet Shoot  
May 5-6 5-Stand  
\*May 12 4-H Classroom Only  
\*May 13 Skeet League Luncheon  
May 19 Sporting Clays Monthly Shoot  
May 20 Club Skeet Shoot - Note moved from last Sunday  
\*May 25-27 Registered Skeet Shoot  
June 2-3 5-Stand  
June 16 Sporting Clays Monthly Shoot  
June 24 Club Skeet Shoot  
\*June 29-July 1 Registered Skeet Shoot  
July 7-8 5-Stand - Note: Changed to 2nd weekend in July  
July 21 Sporting Clays Monthly Shoot  
July 29 Club Skeet Shoot  
August 1 DAC 4-H and FFA Expo Shotgun Competition starting at 4:00 p.m.  
\*August 3-5 Registered Skeet Shoot  
August 11-12 5-Stand - Note: Changed to 2nd weekend in August  
August 18 Sporting Clays Monthly Shoot  
August 26 Club Skeet Shoot  
September 1-2 5-Stand  
September 13-16 NM State Sporting Clays Championship - Edgewood  
September 8 Sporting Clays Monthly Shoot - Note change to 2nd Saturday  
\*September 8 PGC and LCPD - Classroom Only  
September 30 Club Skeet Shoot  
October 6-7 5-Stand

\*October 13 all day Host Lions Club Trap Shoot  
October 20 Sporting Clays Monthly Shoot  
\*October 28 Club Skeet Championship  
\*November 3 all day DAC 4-H Fundraising Trap Shoot  
November 4 5-Stand  
December 1-2 5-Stand  
\* **denotes classroom building required**